

CONTRACT MODIFICATION - DATABASE REPORT

STATE

PROJECT NO.

(CONTRACT NO.)

**CONTRACT
MODIFICATION NO.**

**DATE ISSUED - TO BE
COMPLETED BY COE**

**CONTRACT
TIME INCREASE OR DECREASE
=(CALENDAR DAYS)**

GROSS INCREASES

GROSS DECREASES

NOTE: SHOW BOTH GROSS INCREASES AND DECREASES, NOT NET CHANGE.

**AGREEMENT BY CONTRACTOR
SELECT ONE**

- 1 - BILATERAL
- 2 - UNILATERAL

**C.M. WORK PERFORMED AT
THE TIME C.M. EXECUTED -
SELECT ONE -X**

- 1 - NONE
- 2 - SOME
- 3 - ALL OR NEARLY ALL
- 4 - N/A

**INITIATED BY -
SELECT ONE**

- 1 - FHWA/CONSTRUCTION
- 2 - FHWA/OTHER
- 3 - OWNING AGENCY
- 4 - OTHER AGENCY (FEDERAL, STATE OR LOCAL)
- 5 - CONTRACTOR
- 6 - OUTSIDE PARTY
- 7 - OTHER

**REASON FOR CHANGE
SELECT ONE**

- 01 - RESPONSE TO ERROR IN CONTRACT
- 02 - RESPONSE TO OMISSION IN CONTRACT
- 03 - RESPONSE TO ERROR IN INFORMATION FURNISHED BY GOVERNMENT
- 04 - RESPONSE TO ACT OF GOD
- 05 - RESPONSE TO "NO FAULT" CONTRACT INADEQUACY
- 06 - RESPONSE TO EMERGENCY
- 07 - RESPONSE TO NONCOMPLIANCE WITH CONTRACT REQUIREMENTS
- 08 - RESPONSE TO ENVIRONMENTAL DEFICIENCIES
- 09 - RESPONSE TO AESTHETIC DEFICIENCIES
- 10 - RESPONSE TO INADEQUATE LEGAL CLEARANCES
- 11 - RESPONSE TO AUTHORITY OF THIRD PARTY
- 12 - TECHNICAL OR VALUE IMPROVEMENT
- 13 - OTHER

DATE RFP SENT TO CONTRACTOR

**DATE NEGOTIATION COMPLETED
AND PRICES AGREED TO**

**DATE CM SENT TO CONTRACTOR FOR
SIGNATURE**

FCC: FINAL CONTRACT CLOSEOUT
AD: ADMINISTRATIVE / PEN & INK CHANGES
FY: FISCAL YEAR ESTIMATE DATE
OB: FUNDING OBLIGATIONS
OP: AWARD OPTION
PA: PARTNERING
SA: SETTLEMENT AGREEMENT

NOTE: TRY TO DETERMINE THE ROOT CAUSE FOR THE CHANGE

AREAS OF WORK AFFECTED

**NOTE: ENTER THE 2 DIGIT CATEGORY FOLLOWED BY THE 1 DIGIT MODIFIER. (Eg.: 031 = EMBANKMENT QUANTITIES)
ENTER UP TO 6 CODES STARTING WITH THE MOST SIGNIFICANT.**

CATEGORIES

- EARTHWORK
- 01 CLEARING
- 02 UNSUITABLE SUBEXCAVATION
- 03 EMBANKMENTS
- 04 CUTS
- 05 SUBGRADE/SELECT TOPPING

- MAJOR STRUCTURES
- 13 FOUNDATION DESIGN
- 14 SUBSTRUCTURE
- 15 SUPERSTRUCTURE
- 16 PRESTRESSING
- 17 STRUCTURAL STEEL

- MODIFIERS (M)
- 1 - QUANTITIES
- 2 - SPECIFICATIONS (MATERIALS)
- 3 - SPECIFICATIONS (OTHER)
- 4 - DESIGN
- 5 - OTHER

- DRAINAGE STRUCTURES
- 06 CULVERTS
- 07 DITCHES/CHANNELS
- 08 SLOPE PROTECTION

- 18 SAFETY APPURTENANCES (PERMANENT)
- 19 TRAFFIC SAFETY (CONSTRUCTION)
- 20 SIGNS/STRIPING

- PAVEMENT STRUCTURE
- 09 AGGREGATE BASE
- 10 BITUMINOUS
- 11 PC CONCRETE

- 21 SEEDING/LANDSCAPING
- 22 EROSION CONTROL

- 12 WALLS AND RETAINING STRUCTURES

- 23 OTHER CONTRACT PROVISIONS

CONTRACTUAL EFFECTS OF CHANGE

- 01 ADDED WORK NEGOTIATED)
- 02 ADDED WORK (OVERTIME)
- 03 DELETED WORK
- 04 TECHNICAL IMPROVEMENT TO CONTRACT
- 05 VALUE ENGINEERING
- 06 OTHER VALUE IMPROVEMENT TO CONTRACT
- 07 INCREASE IN CONTRACT TIME

- 08 SUSPENSION/DELAY/TERMINATION
- 09 EXPERIMENTAL FEATURES (ADDED OR CHANGED)
- 10 COMPENSATION FOR INDIRECT COSTS
- 11 PROBABLE DISPUTE OR CLAIM
- 12 REDUCED PAYMENT FOR NONCOMPLYING WORK

NOTE: ENTER UP TO 4 CODES STARTING WITH THE MOST SIGNIFICANT.